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Date: May 26, 2010

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 Title
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 City, State, ZIP
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Dear FirstName:

Together with the Yamaha Corporation of America, Carolyn Baldassare & Associates is now offering Yamaha's internationally renowned Keyboard Encounters classes to your Community Centers. Below are the specifications of our classes for your review, and for inclusion in your class catalog. Please present our opportunity to your program committee, so that we may begin teaching classes without delay.

1. Class Names	Yamaha Keyboard Encounters Ages 10 - adult NEW Yamaha Keyboard Encounter for kids Ages 6 – 9 New
2. Concise course description as it will appear in class catalog	Each student learns to play the piano sooner than ever thought possible on an individual Portable Grand digital piano. Play separately and as a group as you learn the early essentials of music. Go home the first class able to play at least one song. \$20 materials fee due instructor first class.
3. Objective of class	The objective of this course is to teach Yamaha's internationally regarded Keyboard Encounters piano course, using proven group learning techniques.
4. History of prior classes	As a Certified Yamaha Keyboard Encounters Instructor, Carolyn Baldassare has held ongoing classes in Colorado for more than four years.
5. Specific day(s) of the week preferred	Class day of the week can be arranged for the Center's convenience. Keyboard equipment setup and pack up times require at least one / half prior to the first class of the day, and at least one / half hour following the last class of the day.
6. Specific date(s) preferred	Next available
7. Specific time of classes preferred	One hour per class for three to five classes in a row.
8. Length of class in weeks or 1 day	5 weeks per class, one day per week, same time each week, one hour per day
9. Minimum and maximum students	Startup class size available 3 minimum 9 maximum Large class size available 8 minimum, 24 maximum
10. Supplies needed and/or included (copies, books, etc.)	book for each student, login access to Instructor web site for each student and each student needs to bring their own headphones.

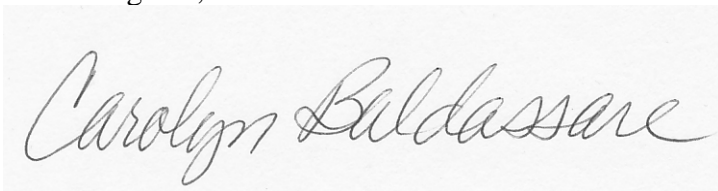
11. Equipment/AV needs (projectors, stereo, AV screen, etc.)	We will bring one portable digital piano per student up to 16 keyboards, plus our stage, lights, and two Instructor keyboards. Our A/V equipment includes a large video screen to show multiple views of Instructor and Students. We will bring our own cameras, tripods and related gear.
12. Location preferred	Studio/Theatre/Recital environment of at least 20 ft by 20 ft
13. Room set up	Open area (no tables) for placement of keyboards and benches, etc... Classroom will be comprised of 3-24 individual studio spaces, each featuring a Yamaha Portable Grand Digital Piano. Keyboard equipment setup and pack up times require at least one hour prior to the first class of the day, and at least one hour following the last class of the day.
14. Instructor fee/wage expected	Fees for Instructor will be split as negotiated with each Community Center. An additional \$20 fee will be paid per registration to Instructor for class materials.
15. Proposed general public class fee	\$118 per student per class (5 weeks). Plus \$20 fee for class materials.
16. Are you currently or do you plan to teach this class anywhere else in this area?	Yes, other Community Centers throughout Colorado. We are currently listed in both the Loveland and Longmont recreation center catalogs for summer of 2010, and we have classes scheduled for South Suburban beginning in October.

We invite you to play like a pro with Yamaha's Keyboard Encounters, internationally regarded piano course. Step into a recording studio environment. Use the tools of the profession and space available in your Community Center to feel what it is like to be a "member of the band". Keyboard Encounters is a unique course of piano style instruction that will help you play the music of your choice sooner than you thought possible.

Each student learns on an individual Yamaha Portable Grand digital piano, which allows more people to learn to play piano in less time than ever before. These innovative instruments include Yamaha's Education Suite and Performance Assistant to help you move smoothly and quickly through the early stages of learning the essentials of music.

Thank you in advance for your efforts in presenting our opportunity to the program committee. We are available for consultation at your convenience. If I can be of any assistance, please feel free to contact me.

Warm Regards,



Carolyn Baldassare